

GLENBAND NORTH MUSIC BOOSTERS MEETING MINUTES

December 3, 2013

Attendance:

Jenny Gorr, Tim Sherburne, Debbie Marshall, Kelly Sheridan, John Haynes, Andy Burkemper, Laura Johnson, Kathy Houle, Bill Baker, Susie Baker, Mark Pierce, Andy Kanturek, Dave Crosby, Tammy White

Welcome:

The meeting was called to order at 7:02

Notice:

In this and future meetings, the agenda will be presented online and any additions need to be emailed to Dave Crosby or mentioned to Dave before the meeting in order to keep the meetings moving along.

Approval of November meeting minutes:

A motion was made to approve the minutes and was seconded.

Staff Reports:

1. Mr. Burkemper - the holiday concert is coming up on Thursday at 7:30. Uniform fitting is going on at this time. Citrus is arriving on Thursday during the day and pick up will be after school until 6:00 p.m. Parental help would be appreciated. Students can also help. An email has been sent out.
2. Mrs. Johnson - Goldtones performed today at the Glen Ellyn Women's Club.

Treasurer's Report:

More money was collected for spirit wear. Citrus and cheesecake fundraisers brought in money which has been allocated to the student accounts. The bank balance is \$38,000+ with the Booster portion being \$14,000. We received a discount for volume orders in the cheese and sausage fundraiser. There are a few cheesecakes left over and fruit that will also be left over to be sold at the concert. A question arose regarding access to student accounts for lessons and parents are encouraged to speak directly to the directors if a student wishes to use their student account money for lessons.

New Business:

1. Request for the pep bands to play at some basketball games to support the American Cancer Society. An event is being put together by the Young Man's Service League that involves the entire school. The bands will play for the two basketball games on January 9 and 10, and some choir students will sing the National Anthem. The music boosters have also been asked to consider putting together some raffle prizes/baskets to be bid on during the event. The students have also been given the opportunity to purchase the t-shirts and music boosters were asked if they would like to fully or partially fund the t-shirts. Since we do not know the price of the shirts, the boosters opted to not fund the shirts but the directors will encourage students to either purchase the shirts or wear the same color to the games.
2. Need for professional tax preparation. The federal tax requirements have changed and Kathy Houle does not feel comfortable doing the long form for the boosters. She recommends we pay a professional service to fill this out for us. The average price for professional services is \$500. The initial forms are due December 15, but Kathy would be willing to file an extension which would take us through March. Kathy also warned the boosters that Illinois has a monetary threshold which we may exceed next year as we collect money for the Hawaii trip, so we may require a professional audit in 2015, which could cost us \$1000. A motion was made to hire Kathy Houle's boss to file our federal tax form with a limit of \$500. The motion was approved. Kathy will investigate further the Illinois audit requirement.
3. Cookies for winter concert. Kathy will make the flyer to be sent out to families. Mark Pierce and Joan Tezak will head up arranging the cookies and Kim and Dave Clark will help. The Bakers will bring leftover chips from the summer picnic to add to the food.
4. Nominating committee. A committee needs to be chosen now since only one officer has committed to remain next year in their current positions. Dave Crosby will be leaving and Jenny Gorr and Andy Kanturek wish to step down from their current positions. Tim Sherburne plans to remain one more year and Mark Pierce has not committed as of yet to his position. A nominating committee is usually headed by the Vice President, so Mark Pierce will be in charge, and Kathy Houle agreed to help out, as did Tammy White. The directors will also help with suggestions and recruitments.

5. Joel Studebaker. Andy Kanturek would like to put together a "First Year Teaching Kit" gift for the student teacher to say goodbye. Andy will email the directors to get ideas for the gift and the boosters approved up to \$50 for Andy to use.

Old Business:

1. Fundraiser Committee Report. Debbie Marshall, Debbie Greninger, Janet Berger and Kelly Sheridan met to discuss their options. They now feel they need better direction from the boosters. They need to know how much manpower they have to work with and what kinds of connections families have that could be used. A blast through email or a survey would be helpful to find out what kinds of availabilities people have to either help or donate for the various ideas. They discussed the fact that it's difficult to plan a fundraiser when they don't have an idea of the level of commitment from the community. Doing a lower profile fundraiser such as a raffle would be easier for the committee but would require preparation time and approval through the village. Dave Crosby suggested the group come up with several key questions and points they would like to convey and send them to the president of the boosters so it could be posted to the website and sent out via email. Andy Kanturek asked the committee to give their top three ideas regardless of any drawbacks. Kelly said the top idea was a casino night, but considering the manpower needed and the need to hire a company to run the night, it could be tricky. Another top idea was a murder mystery dinner theater night, but again would require a lot of manpower. Tim Sherburne suggested the group talk to other organizations that have done these types of events to see what would be required. Andy Kanturek reminded the group that the first year of the event may not be as big as we would like, but if we stick with the idea, it could grow into a large event in the community. Kathy Houle suggested the group stay away from professional fundraisers because of the tax issues that arise through these events, as well as the requirements for insurance and bonding. Andy Kanturek will put together a survey to post on the website and to be collected at the concert in the hopes that the information will be available in January.
2. Committee Reports. There are no committee reports tonight.

The next meeting is scheduled for Tuesday, January 7m 2014 at 7:00 in the band room.

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Jenny Gorr,
Secretary