

Glenbard North High School Music Department

September 4, 2014

As you may have already heard, we're planning a trip to Hawaii from June 12-19, 2015. This trip is a wonderful opportunity for our band and choir students to perform in unique venues and to experience a completely different culture. We're very excited about this trip and hope that you will consider allowing your daughter/son to participate.

The cost for the trip will be \$2497. You will be making payments to Bob Rogers Travel by credit card. This option is new and we are pleased to be able to offer it to you. Please see the payment attachment for payment dates and amounts. Please understand that any money paid to Bob Rogers Travel is non-refundable and non-transferable. When you create your IPS account, you will be able to follow your payment activity.

Through the Music Boosters, we use an individual account system for fundraisers. Each student will have his/her own account where fundraised profits are kept. We will be offering many fundraising opportunities. Profits from those fundraisers will be recorded in students' individual accounts, then transferred to Bob Rogers Travel. The Music Boosters have created a way for you to see your fundraising activity online by entering the account ID and pin number that was given to you.

PROPOSED ITINERARY

Attached is a preliminary itinerary for the trip. With the exception of the trip dates, this itinerary is subject to change. We will leave Friday, June 12 and arrive in Hawaii that evening. We will spend the rest of the time performing and enjoying Hawaii. We will leave Thursday evening and arrive home on Friday, June 19.

COMMITMENT FORM AND DEPOSIT

The second item included is a commitment form. We are asking for a commitment to the trip. **The commitment form is due by September 24, 2014.** Please let us know whether you plan to go on the trip or have decided not to attend.

CHAPERONES

On the commitment form is a place to indicate your interest in chaperoning the trip. The cost for chaperones is \$2785 for double occupancy. As a chaperone, you must travel with us both to Hawaii and back and must stay with the group at all times. You will be given typical chaperone duties.

PARENT MEETING

We will be having a trip introduction meeting on Wednesday, Sep. 10 at 6:30 p.m. in the Band Room before the Parent Open House. At this meeting, we will share general details of the trip.

We hope you will consider this opportunity. Please look over the details, fill out the commitment form, and send it to school. If you have any questions, please call or email anytime.

Mr. Burkemper
andrew_burkemper@glenbard.org

Mrs. Johnson
laura_johnson@glenbard.org

Mr. Hengesh
mark_hengesh@glenbard.org

FUNDRAISERS

2014-15

Cheese & Sausage/Chocolate

Selling Dates: 9/11-9/15

Profit: 50%

Delivery: mid-October

Cheesecakes

Selling Dates: mid-October and beginning of November

Profit: TBA

Delivery: 11/22 – parent help needed for delivery

Citrus

Selling Dates: coincide with Cheesecakes

Profit: TBA

Delivery: first week of December – parent help needed for delivery

Sing/Play-a-thon

Selling Dates: November and ongoing

Profit: 100%

Delivery: None

Snack Packs, Etc.

Selling Dates: TBA – Late Dec. and January projection

Profit: TBA

Delivery: mid-February

Cookie Dough

Selling Dates: TBA – March projection

Profit: TBA

Delivery: mid-April



Bob Rogers Travel

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INDIVIDUAL PAYMENT SYSTEM

Your group leader has elected to utilize Bob Rogers Travel's online Individual Payment System (IPS) to collect trip payments. Please read the following information to assist you in registering for this trip.

TRIP DETAILS

Trip ID:	IL003800018
Group Name:	Glenbard North High School Band & Choir
Group Leader:	Laura Johnson & Andrew Burkemper
Destination:	Hawaii
Trip Dates:	June 12-19, 2015

All package costs are based on projected participation and occupancy, and are subject to change.

PACKAGE COSTS

Participant Type	Occupancy			
Student	\$2,497.00 (all students in Quad occupancy)			
	Quad	Triple	Double	Single
Chaperone	Not Available	Not Available	\$2,785.00	\$3,357.00

PAYMENT SCHEDULE

Payment Details	Due Date	Amount Due
Registration Deadline	October 10, 2014	---
Deposit	October 17, 2014	\$350.00 per traveler
2 nd Payment	December 1, 2014	\$550.00 per traveler
3 rd Payment	January 16, 2015	\$550.00 per traveler
4 th Payment	March 16, 2015	\$550.00 per traveler
Final Payment	April 20, 2015	Remaining Balance

Payments must be made through the IPS system via **VISA, MasterCard, DISCOVER Credit/Debit Card** or **VISA/Mastercard Reloadable Prepaid Card** (available at your local financial institution) and will be automatically deducted from your selected card on the payment due dates.

All Gift Cards are not accepted.

CANCELLATION POLICY

All cancellations must be in writing to Bob Rogers Travel. All money and fees paid prior to the individual cancellation (determined by the postmark or email date) are nonrefundable and nontransferable. No refunds or credits will be issued for a cancelled participant.

For additional assistance, please contact your travel consultant during regular business hours.



3440 Lacrosse Lane
Naperville, IL 60564

toll free 800-373-1423
fax 630-824-4349
bobrogerstravel.com



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INSTRUCTIONS FOR CREATING YOUR IPS ACCOUNT

You will need the following items to be able to create your IPS Account.

- An active Credit /Debit/Reloadable Prepaid Card endorsed by Visa, MasterCard or Discover.
- An active email account.
- Your Trip ID.
- Internet access.

STEP 1:

- Go to ips.bobrogerstravel.com to begin the registration process.
- If you are new user to the IPS system, please enter in Trip ID #: 1L003800018 to register.
- If you are a returning user, please enter in your E-mail and password to register.

	Returning Users		New Users
E-Mail Address	<input type="text"/>		Enter the trip ID provided by your organizer and click Register.
Password	<input type="password"/>		Trip ID <input type="text"/>
	<input type="button" value="Login"/> <input type="button" value="Forgot Password?"/>		<input type="button" value="Register"/>

STEP 2:

- Read Insurance Waiver & Travel Agreement. You will need to check both boxes before continuing with registration.

STEP 3:

- Complete all appropriate fields.
 - Password must be alpha & numeric with a minimum of six characters
 - When choosing your package, students must be placed in quads.

STEP 4:

- After all appropriate information has been supplied, an enrollment email will be sent to the provided address. All future notifications will come via email. *(Check junk/spam folder if emails are not received.)*
 - If you need to **register additional travelers**, please login using your email and password, then click on the trip ID and select "Add a Traveler".
 - Return to ips.bobrogerstravel.com to review your account and update your payment information.

*Thank you for choosing Bob Rogers Travel –
 we look forward to helping you create lasting memories!*



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COMMITMENT FORM
HAWAII TRIP, 2015

(student name)

_____ will be participating in the trip to Hawaii on
Friday, June 12 through Friday, June 19.

_____ will not participate in this year's trip.

Parent/Guardian Signature: _____

_____ Yes, I would be interested in chaperoning.
(Chaperone cost is \$2785 for double occupancy – See requirements.)

Chaperone Name(s): _____

THIS FORM DUE BY WED., SEPTEMBER 24, 2014.